

In order to have your application processed as efficiently as possible complete the application packet and submit it to the Office of Admissions before the following deadlines.

Mark the Deadline Section applicable to you.

## **Deadlines for F-1 Applications from OUTSIDE the United States**

<u>First Semester of Enrollment</u>	<u>Completed Packet <b>MUST</b> be <b>RECEIVED</b> by:</u>
Fall (August)	6 weeks prior to start of classes
Spring (January)	6 weeks prior to start of classes
Summer (June)	6 weeks prior to start of classes

*\*Refer to current academic calendar @ [www.asun.edu](http://www.asun.edu) for exact start dates!*

## **Deadlines for F-1 Transfer Applications WITHIN the United States**

(Transfer of I-20 from a regionally accredited college or university to ASUN)

<u>First Semester of Enrollment</u>	<u>Completed Packet <b>MUST</b> be <b>RECEIVED</b> by:</u>
Fall	August 1
Spring	December 1
Summer	May 1

Once you have completed the application packet mail or submit directly to:

Mrs. Candace L. Gross  
ASU Newport  
7648 Victory Blvd.  
Newport, AR 72112

Questions about the application process may be addressed to Susan Clay at [susan\\_clay@asun.edu](mailto:susan_clay@asun.edu)!

## Arkansas State University-Newport International Student Application Requirements

The following documentation **MUST** be provided **BEFORE** the Office of Admissions will process an I-20, which will enable you to obtain an F-1 visa to enter the United States. Initial each requirement. **\*\*\*Number 8** is the only exception. Applicants who are accepted will obtain required immunizations from a clinic **located inside the United States**. You *may* include your current immunizations, but they will not be accepted in lieu of number 8.

1. \_\_\_\_\_ Completed ASUN on line application at [www.asun.edu](http://www.asun.edu).
  2. \_\_\_\_\_ Completed ASUN International Student Application.
  3. \_\_\_\_\_ Official secondary school transcript/examination results. **ONLY ORIGINAL DOCUMENTS OR COPIES CERTIFIED BY A SCHOOL OR CONSULAR OFFICIAL WILL BE ACCEPTED.**
  4. \_\_\_\_\_ Official transcripts of all education beyond the secondary school. **DOCUMENTS MUST BE IN ENGLISH AND SHOW ALL COURSES TAKEN AND GRADES RECEIVED. ONLY ORIGINAL DOCUMENTS OR COPIES CERTIFIED BY A SCHOOL OR CONSULAR OFFICIAL WILL BE ACCEPTED.**
    - If you are transferring from a college or university outside the United States to ASUN, you must send your transcript to either Educational Credential Evaluators, Inc. (ECE) or to World Education Services (WES). ECE or WES will evaluate your transcript and determine how many of your courses are equivalent to courses at ASUN. Both companies charge for this service. This does not guarantee transfer of courses. More information is available at [www.wes.org](http://www.wes.org) or [www.ece.org](http://www.ece.org).
  5. \_\_\_\_\_ Proof of English/Reading/Speaking proficiency. Scores **MUST** be mailed directly from testing center to ASUN. Scores cannot be more than one year old. More information can be located at [www.ets.org](http://www.ets.org) or [www.ielts.org](http://www.ielts.org).
    - Even if your country uses ENGLISH as its official language you will be required to submit English /Reading Proficiency scores. You will be required to score proficiently on the ACT or Compass exams.
    - If you can transfer **Freshman English I & Freshman English II** (NOT ESL program completion) from a regionally accredited college or university in the United States, this requirement may be waived.
- TOEFL PBT (minimum score of **65** in Reading Comprehension; Listening Comprehension; Written Expression)  
TOEFL iBT (minimum score of **25** in Reading; Listening; Speaking; and Writing)  
IELTS Academic (minimum score of **8** in Reading; Listening; and Speaking)
6. \_\_\_\_\_ Financial statement form completed and dated no more than six months prior to the date of enrollment. Sponsors must attach an official bank statement which verifies that \$15,548.00 is on deposit in an **AMERICAN** bank.
  7. \_\_\_\_\_ Official score report from ACT or Compass examinations. (Not required of students transferring Freshman English I and College Algebra equivalent courses from a regionally accredited college or university **inside** the United States).
  8. **\*\*\*\*** Proof of immunization against Measles, Mumps, and Rubella and a tuberculosis (T-Spot) screening from a clinic located inside the United States. Students must have two (2) measles, mumps, and rubella vaccinations and receive a blood draw for the T-Spot.
  9. \_\_\_\_\_ Proof of International Health Insurance with medical evacuation and repatriation benefits listed on the policy.
  10. \_\_\_\_\_ A copy of the F-1 Visa; Passport; Current I-20 – *unless you are applying outside of the United States. The I-20 will be issued based upon this application packet.*
  11. \_\_\_\_\_ I-20 Application Form.
  12. \_\_\_\_\_ Local Contact Form. You must have a local contact in the United States who will be responsible for helping you secure housing and transportation. **ASUN will not provide these services.**
  13. \_\_\_\_\_ Immigration Responsibilities Form.

## Immigration Responsibilities Form

If admitted to ASUN as a full time student, I will:

1. Maintain my F-1 visa status with respect to the United States Customs and Immigration Services (USCIS) regulations for the duration of my studies at ASUN, including but not limited to:
  - a. Attending the school whose I-20 I used to enter the United States for at least one term.
  - b. Maintaining at least 12 credit hours for each fall & spring term.
  - c. Notifying the Office of Admissions/Registrar BEFORE I drop a class if dropping will reduce my credit load to less than 12 hours.
  - d. Maintaining a valid passport at least 6 months into the future.
  - e. Not accepting off-campus employment.
2. Notify the Office of Admissions/Registrar within 10 days if I change my address or telephone number.
3. Carry my original I-20 with me at all times.
4. Attend an International Student meeting as required by USCIS and the office of Admissions/Registrar at ASUN.
5. Not use my F-1 visa student status to request changes to my grades.
6. Abide by the ASUN policies and procedures as they apply to student conduct and academic progress.
7. Assume ALL responsibility for maintaining my immigration status, applying for benefits through USCIS in a timely manner, and notifying the Office of Admissions/Registrar of any changes that may affect my immigration status.

With my signature below, I certify that:

1. The information I have provided in my International Student Application is accurate and true;
2. I have completed a secondary program of study;
3. I understand that any misrepresentation or failure to submit official transcripts from previous or current secondary schools or colleges and universities or ESL programs, will be cause for refusing or revoking admission; and that
4. I have read and understood the International Student Responsibilities listed above.

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Signature

Date

# Local Contact

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**\*ASUN does not have residence halls; dormitories; or any other on-campus housing.\***

**\*ASUN does not provide transportation to or from the campus.\***

If you are applying from **outside** the United States, you are **required** to have a local contact without exception.

A local contact is someone who lives in or within 75 miles of Newport, Arkansas who will be responsible for picking up your I-20. Your local contact will also provide transportation; help you secure housing once you arrive; and assist you with banking.

Name of Local Contact:

\_\_\_\_\_

Street Address:

\_\_\_\_\_

City:

\_\_\_\_\_ State: ARKANSAS Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

\*\*\*\*\*

**Local Contact's Signature (required)**

**By signing this form, I agree to provide the services listed above.**

**Printed Name of Local Contact:** \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## I-20 Information Form

**ALL** information on this form is **REQUIRED**. Information you provide will be used to process your I-20. It is very important that I-20 and Passport information match. Print your **exact legal name as it appears on your passport**. All documents submitted must be in this name. If you are admitted, this name will appear on all records at ASUN.

LAST / FAMILY NAME	
FIRST NAME	
MIDDLE NAME	
DATE OF BIRTH	
COUNTRY OF CITIZENSHIP	

### Permanent Address in HOME Country

STREET	
CITY	
PROVINCE	
COUNTRY	
POSTAL CODE	
EMAIL ADDRESS	
TELEPHONE	

### Passport Information (provide a copy of your passport)

Note: MUST HAVE SIX MONTHS REMAINING before PASSPORT EXPIRES

COUNTRY OF ORIGIN	
PASSPORT NUMBER	
PASSPORT EXPIRATION DATE	

### Address where you will live in the United States:

STREET	
CITY	
STATE	Arkansas
ZIP	
TELEPHONE	

### Program of Study

List your major field of study that will appear on the I-20:

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(Specific programs require an additional application process once the student arrives in the United States. Therefore, admission to ASUN does not guarantee admission to a specific program.)