



ASUN Operating Procedure – Chemical Disposal

Operating Procedure Synopsis

Title: Chemical Disposal
Approval Date:
Revised: n/a
Responsible Officer: Jeff Bookout
Responsible Operating Procedure Manager: Jeff Bookout
Responsible Department: Strategic Initiatives

A. Purpose

The purpose of the following procedures is to ensure that all hazardous materials are properly and safely managed, from its generation through handling, storage, and preparation for transportation. This procedure covers the responsibilities of both the individuals and departments generating the materials and the ASUN Department of Safety. A chemical inventory will be available on the ASUN Department of Safety Portal page. The management of hazardous materials shall be conducted in accordance with all applicable local, state, and federal laws and regulations.

B. Definitions

Key terms involved in the operating procedure are defined in this section.

C. Scope

ASUN employees, students, and visitors are expected to know and adhere to the outlined operating procedure.

D. Statement of Authority

The responsibility for development and enforcement of this operating procedure is the Vice Chancellor for Strategic Initiatives, and is reviewed by the Chancellor and Cabinet.

E. Procedures

The identifying department should

F. Responsible Officer

The executive cabinet member designated for oversight of the operating procedure.

G. Related Information

Hyperlinks to any pertinent supplemental forms or other electronic documents that complement the operating procedure belong in this section.