



ASUN Operating Procedure - 4010

Operating Procedure Synopsis

Title: Citizenship and Constitution Day

Approval Date:

Revised: n/a

Responsible Officer: Vice Chancellor for Student Affairs

Responsible Operating Procedure Manager: Dean of Students

Responsible Department: Student Affairs

A. Purpose

September 17 is Citizenship and Constitution Day, hence, this day commemorates the September 17, 1787 signing of the United States Constitution. Arkansas State University-Newport (ASUN) celebrates annually on or near September 17 at each of our campus locations to remind students and staff of the importance and appreciation of this important document of freedom.

B. Definitions

NA

C. Scope

This operating procedure pertains to the celebration of Citizenship and Constitution Day by ASU-Newport students, faculty, and staff.

D. Statement of Authority

NA

E. Procedures

ASUN will observe Constitution Day with a variety of activities and resources to promote the study of the Constitution. Listed below are ASUN's specific implementation details of the Constitution Day events:

Distribution of Constitution Booklet and Materials

The Dean of Students Office provided and distribute pocket-sized (free) copies of the U.S. Constitution booklet and other Constitution Day materials are available to all students. Library Display of Constitution Books.

ASUN Newport campus will have a Constitution Day display in the library detailing all books related available to students for reading and/or dissemination related to the Constitution. Pocket-size copies of the U.S. Constitution will be available. Informative videos on the Constitution will be available from 11:00 a.m. to 1:00 p.m. Information and notices on Constitution Day will also be included on ASU-

Newport's social networking pages. Constitution Signing Student Activity ASUN's Dean of Students Office partnered with the History faculty to arrange for students to sign the Constitution. At each ASUN campus location, a table was placed in a high-traffic common area so students could sign the Constitution on parchment paper, with a quill pen.

F. Responsible Officer

Vice Chancellor for Student Affairs

G. Related Information
