

Service Learning Hours Form

In order to receive credit for your service-learning experience, you must have the form below turned into the Honors Director by the last day of classes for the semester.

Please attach additional forms as needed.

Name: _____ Semester: _____

Brief description of how service learning experiences enhanced your college experience:

DATE	TOTAL TIME (HOURS/MINUTES)	DESCRIPTION OF SERVICE-LEARNING EVENT (ORGANIZATION, EVENT, SUPERVISOR, RESPONSIBILITIES)

Total Hours for the semester: _____

Student Signature: _____ Date: _____

By signing this form you acknowledge that you have honestly completed the above mentioned hours. Turning in false hours may result in zero credit for volunteerism and/or removal from the Honors Program.

Honors Capstone Proposal Instructions

Provide the following information in a brief, type written report no later than ten workdays before the deadline to apply for graduation. Deadlines reminders will sent two weeks prior to the due date.

Completed Capstone Projects will due the last official day of classes.

Submit the report electronically to the Honors Program Director.

Your report should include the following information.

Student Name (If you are collaborating on a project, each member of the group must submit a proposal form.)

- A) Any and all students collaborating on this project
- B) Role of each collaborator

Completion Date

Name of and contact information of person supervising the project

Title of the project

Describe the project in 250 words or more

Provide a brief statement of support from your project supervisor which verifies the validity of the project and provides any feedback they feel is needed.

Provide at least three illustrations of the project.

Provide any additional supporting information that demonstrates the success of the project.

By submitting this report you confirm that all the provided information is correct to the best of your knowledge.

By submitting this report you acknowledge that the report and all supporting information may be shared with other parties as deemed necessary by the Honors Program Director.

Your completed project will be presented to the campus during the Honors Program at the end of the academic year.