Request for Academic Clemency

Academic clemency is a one time, irrevocable recalculation of grade point average and credit hours toward graduation to be based only on work done after a 5 year separation from college. This provision is made for undergraduate students who have gained maturity through extended experience outside higher education institutions.

Requirements to be satisfied by a student prior to requesting academic clemency toward an undergraduate degree are as follows:

- *Separation* from all academic institutions for at least *five years*
- Formal application filed with the Registrar
- File the application *before* the *published start date* of the term for which student intends to enroll

Upon approval by the Registrar, the student will be granted academic clemency. The student's academic transcript will remain a record of all work; however, the student will forfeit the use (for degree purposes at ASUN) of any college or university credit earned prior to the five year separation indicated above. The date of the clemency will coincide with the date of reentry following the prolonged separation and the permanent record will note that a fresh start was made and the date of the fresh start. The record will also carry the notation, "Academic Clemency granted (date of fresh start)." The student will be considered a "first-time entering" student.

Note to Financial Aid applicants and recipients: Academic Clemency does not expunge a student's record for Financial Aid purposes. When determining eligibility, cumulative attempted hours, cumulative earned hours, cumulative semesters, and cumulative grade point average will remain a part of the student's permanent record.

Applicant's initials_____
REQUIRED

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I _____ request academic clemency of all previous ASUN
ASUN Student Name

academic records, including grades, placement scores and prerequisites, and recognize that all ASUN policies for entering Freshman apply to me. I attended ASUN during these approximate dates _____.

_____   _____
Signature   **Date**

_____   _____
ASUN Student ID Number [REQUIRED]   **Birthdate**

_____   _____
Registrar   Date of Approval

Revised 9-3-24