



## INTENT TO GRADUATE

Submit completed Intent to Graduate forms to the Registrar's Office via one of the methods listed below:

**Email** [graduation@asun.edu](mailto:graduation@asun.edu) - or - **Fax** 870-512-7825

**In-Person** Newport: 7648 Victory Blvd., Jonesboro: 5504 Krueger Drive, and Marked Tree: 33500 HWY 63 East

**Mail Attention:** Registrar's Office; 7648 Victory Blvd; Newport, AR 72112

**Fall Deadline:** October 7, 2022 **Spring Deadline:** March 3, 2023

**Summer I and II Deadline:** June 16, 2023

**Anticipated Completion Date (MONTH/YEAR):** \_\_\_\_\_

(If your anticipated completion date changes, you must submit a new Intent)

**Name** (will be on your diploma): \_\_\_\_\_

**ASUN ID#:** \_\_\_\_\_

**Personal Email:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_  
**Address (where you want your diploma mailed):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Advisor:** \_\_\_\_\_

**Major:** \_\_\_\_\_

### Degree Completion Information

Have you met with your Advisor to evaluate and confirm when you are completing? \_\_\_\_ Yes \_\_\_\_ No

What type of award will you complete?

\_\_\_\_ **Associate Level\*** \_\_\_\_ **Technical Certificate** \_\_\_\_ **Certificate of Proficiency**

\*AA/AS will also receive Certificate of General Studies

At which campus will you complete your program: \_\_\_\_ Newport \_\_\_\_ Marked Tree \_\_\_\_ Jonesboro

Are you a Veteran? \_\_\_\_ Yes \_\_\_\_ No

Do you need your transcript sent to a four-year institution? \_\_\_\_ Yes \_\_\_\_ No

Do you need your transcript sent to a certifying board [example: ASBN]? \_\_\_\_ Yes \_\_\_\_ No

If so, list the institution and/or certifying board & address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Commencement Ceremony Information

Will you **participate** in the **commencement ceremony**? \_\_\_\_ Yes \_\_\_\_ No

*Note: ADA compliant special needs seating & parking is available on first come, first serve basis. Early arrival is encouraged.*

**Digital Student Signature (type your name above)**

**Date**

Note: If the commencement ceremony is virtual, you will receive further communication about photo submission and how to RSVP.

**For Graduation information, email** [graduation@asun.edu](mailto:graduation@asun.edu) **or go to our graduation page:** [asun.edu/graduation](http://asun.edu/graduation)

### **For Office Use Only:**

GPA: \_\_\_\_\_ # of Hours: \_\_\_\_\_ Date Conferred: \_\_\_\_\_ Date Diploma mailed: \_\_\_\_\_