



### **Petition for Immediate Readmission**

Students who have been academically suspended are encouraged to postpone enrollment for one semester (Fall or Spring). Petitions for readmission will only be considered until the Monday prior to the beginning of each semester.

A student who has been suspended for poor scholarship may petition for **IMMEDIATE** readmission by following the protocol below.

1. Complete **Petition for Immediate Readmission** form.
2. Attach an unofficial transcript. You may print this from MyCampus for the ASU-Newport courses.
3. Attach a typed letter which clearly articulates
  - the *circumstances* that contributed to a cumulative grade point average below 2.00
  - *what has changed* to allow academic success if allowed to immediately re-enroll
4. Present the **Petition for Immediate Readmission** (*with official transcript and letter*) to the Vice Chancellor for Academic Affairs.
5. If immediate readmission is granted, meet with a Student Success Coordinator.
6. Notification will be made by email based on the information you supplied.

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When a decision has been made regarding your petition, you will be notified by email.

**Name:** \_\_\_\_\_

**Major:** \_\_\_\_\_ **Faculty Advisor:** \_\_\_\_\_

**Student ID #:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Your response will be sent to the email supplied

List courses you would take if immediately readmitted:

Course Index: *Example* HIST 1013 Course Title: *Example* World Civilization to 1600

Course Index: \_\_\_\_\_ Course Title: \_\_\_\_\_

Course Index: \_\_\_\_\_ Course Title: \_\_\_\_\_

Course Index: \_\_\_\_\_ Course Title: \_\_\_\_\_

Course Index: \_\_\_\_\_ Course Title: \_\_\_\_\_