



Student Academic Overload Request

The maximum academic load **shall not** exceed eighteen (18) hours per semester in fall or spring or eighteen (18) hours in the combined summer terms without special approval from the Vice Chancellor for Academic Affairs. Courses taken concurrently at other institutions will be considered in calculating the maximum load. Required technical program overloads are approved at the time the student is accepted into the program.

Name: _____ SSN/ID#: _____

Semester/Term Year: _____ Current GPA: _____

Will these course(s) complete your eligibility for graduation? Yes ___ No ___

Total academic load requested, including non-ASU-Newport, correspondence, or off-campus courses: _____ hours

List all course requested that would result in an overload: _____

Why is the overload needed? _____

Student Signature: _____ Date: _____

Rationale for Recommendation:

Instructor/Advisor Signature: _____ Date: _____

Please attach a copy of your degree plan signed by the Advisor of record.

An unofficial transcript must be attached to this request.

Approve: _____ Disapprove: _____

Vice Chancellor's Signature: _____ Date: _____

Registrar's Signature: _____ Date: _____