

ATTENTION: If you attended the **ASU Technical Center** at **Marked Tree** or **Jonesboro** between **July 2002** and **June 2008**, please request your transcript from **ASTATE**. Contact **ASTATE** (www.astate.edu)



7648 Victory Blvd / Newport, AR 72112
Email: transcripts@asun.edu

As a **LAST** resort you may fax to: (870) 512-7825. **Confirm** receipt via email or phone.

Transcript & Records Request

ID/SSN: _____ **Telephone:** (____) _____ **Email:** _____
Must have ID/SSN to process request

LAST NAME	FIRST NAME	MIDDLE	
ADDRESS	CITY	STATE	ZIP

Maiden Name / Other names used at ASUN: _____ Date of Birth: _____

Please check ALL that apply:

- I currently attend ASUN
- I **last** attended ASUN (approximate semester if unsure) _____
- I attended the **ASU Technical Center** at **Marked Tree** or **Jonesboro** between **July 2002 & June 2008**
- I attended the **Delta Vocational Technical School/Delta Technical Institute** between **1967** and **2001**

Please check ALL that apply:

- Send *official transcript now. How many copies? _____
- Send *official transcript after latest grades have posted
- Send *official transcript after degree posts to my transcript
Degree you will earn _____ / Term you will complete degree _____
- Send immunization record [if on file]
- Send test scores on file [if on file]

Official transcripts are sent to most schools located in Arkansas electronically, via a secure server. Official transcripts are mailed to out-of-state institutions; potential employers; or any complete private address listed below. Transcripts are considered official when they are received electronically via a secure server or printed on secure transcript paper with school seal and registrar's signature, provided they arrive in a sealed envelope.

Please send *official transcript(s) to the following (provide complete institution name or complete address):

Recipient #1

Recipient #2

Signature

Date