Spring 2020 Request to Withdraw-Crisis from a Course(s)

Purpose: Withdraw from a Spring 2020 course(s) due to a COVID-19 or tornado related issue

ASUN ARKANSAS STATE UNIVERSITY - NEWPORT
NEWPORT • JONESBORO • MARKED TREE

Name: _____

Today's Date: _____

ASUN Student ID or Last Four of SSN: _____
(must provide ONE)

Date of Birth: _____

Major: _____

Advisor: _____

- Students who choose to officially withdraw-crisis from courses after (March 16, 2020) before the last day to withdraw (April 27, 2020) from courses accept all tuition, fees, and charges associated with the courses. *NOTE: Students who choose a WC are not eligible for a refund of tuition and fees.*
- Courses for which WC is assigned do not count toward GPA calculations. Students who choose to withdraw-crisis (WC) from a course or all courses and have received Title IV funds will not be subject to additional charges due to the return to title iv calculation (R2T4).
- At the time of the WC request, the student must be in compliance with all course requirements as outlined in the course syllabus, including attendance requirements. Additionally, students must submit relevant documentation that supports the WC request.

Course Index	Title	Semester	FOR OFFICE USE ONLY		
			START DATE	STOP DATE	ACTION
Example HIST 2083	**Example** History of Arkansas	**Example** Spring 2020	_____	_____	_____
			_____	_____	_____
			_____	_____	_____
			_____	_____	_____
			_____	_____	_____
			_____	_____	_____

_____
Student Signature   Date

Please select the reason(s) you are withdrawing from your academic course(s).

☐ Tornado Related Issue
☐ COVID-19 Related Illness (Self)
☐ COVID-19 Related Illness (Family Member)
☐ COVID-19 Related Issue (Lack of Employment)
☐ COVID-19 Related Issue (Other)_____

NOTE: Submit relevant documentation that supports the selected reason(s) for the withdrawal-crisis request form to the Office of the Registrar for evaluation.

Do you plan to reenroll at ASUN the next academic term?   ☐Yes   ☐No   ☐Unsure

Are you transferring to another college (after this term)?   ☐Yes   ☐No   ☐Unsure

If yes, where? _____

Email completed forms and documentation to registrar@asun.edu

For Office Use ONLY			
Rcvd	Processor	Date Processed	Copy to FAO