

**ARKANSAS STATE UNIVERSITY-NEWPORT**  
 TECHNICAL CERTIFICATE  
 BUSINESS TECHNOLOGY

**A. Possible Prerequisites:** None required

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<b>B. General Education Core: (6 credit hours)</b>			<b>Hours</b>	<b>Semester</b>	<b>Grade</b>	<b>Transfer (Univ. /year)</b>
<b>Course #</b>	<b>Course Title</b>					
ENG 1203	Workplace Essentials		_____	_____	_____	_____
MATH 1013	Mathematical Applications		_____	_____	_____	_____

<b>C. Business Technical Discipline: (39 credit hours)</b>						
<b>Course #</b>	<b>Course Title</b>					
ACCT 2003	Principles of Accounting I		_____	_____	_____	_____
BSYS 2413	Administrative Technology		_____	_____	_____	_____
BSYS 2583	Spreadsheet for Managerial Decisions		_____	_____	_____	_____
BSYS 2533	Internet, Intranet, & Email App for Business		_____	_____	_____	_____
LAW 2023	Legal Environment of Business		_____	_____	_____	_____
MGMT 2003	Introduction to Management		_____	_____	_____	_____
MIS 1503	Microcomputer Applications		_____	_____	_____	_____
ECON 2313	Principles of Macroeconomics		_____	_____	_____	_____
ECON 2323	Principles of Microeconomics		_____	_____	_____	_____
MKTG 1013	Introduction to Business		_____	_____	_____	_____
BSYS 2563	Business Communications		_____	_____	_____	_____
MIS 2403	Introduction to Database Management		_____	_____	_____	_____
MIS 1033	Introduction to Computers	<b>OR</b>	_____	_____	_____	_____
MIS 1443	Technical Computer Applications		_____	_____	_____	_____

**Total credit hours** \_\_\_\_\_

**Total Minimum Required Credit Hours (45)**