The certificate of proficiency and the technical certificate programs give the student the opportunity to earn certificates while completing steps toward an Associate of Applied Science degree.

ARKANSAS STATE UNIVERSITY - NEWPORT
NEWPORT • JONESBORO • MARKED TREE

TECHNICAL CERTIFICATE
BUSINESS MANAGEMENT & SUPERVISION

Cip Code: 52.0201; Degree Code: 4390

Student Name_____ Student ID _____ Advisor _____

AY2025-2026

Possible Prerequisites			Semester	Hours	Grade	ACTS
ENG	0051	Writing Seminar		NC		
ENG	0053	English Fundamentals		NC		
MATH	0021	Foundations of Math Reasoning		NC		
MATH	0083	Math Fundamentals		NC		

First Semester (17 credit hours)			Semester	Hours	Grade	ACTS
DASC	1113	Artificial Intelligence (AI) for Productivity		3		
LDR	1111	Leadership Development 1		1		
MATH	1083	Quantitative Literacy		3		MATH1113
MGMT	2043	Supervisory Management		3		
MIS	1503	Microcomputer Applications		3		
MKTG	1013	Introduction to Business		3		BUS1013
UNIV	1001	College & Life Skills		1		

Second Semester (15 credit hours)			Semester	Hours	Grade	ACTS
ENG	1203	Workplace Essentials or Higher-level English		3		ENG2023
LAW	2023	Legal Environment of Business		3		BLAW2003
MGMT	2003	Introduction to Management		3		
MIS	2403	Introduction to Database Management		3		
PSY	1013	Human Relations		3		

Minimum Required Credit Hours (32)

Expected Graduation Date:_____

Student Signature: _____ **Date:** _____

Advisor Signature: _____ **Date:** _____