

Associate of Applied Science Business Technology (60 ch)

Program Description:

Students requiring developmental coursework may not be able to complete this program of study in four (4) semesters. Developmental courses do not count toward total degree hours. Students having completed college level courses prior to enrollment will be assisted by their advisor in making appropriate substitutions. General education courses may be interchanged between semesters.

Possible Prerequisites:

Course # Course Title
ENG0051 Writing Seminar
ENG0053 English Fundamentals

			Year 1		
First Semester			Second Semester		
Course No.	Course Name	Hours	Course No.	Course Name	Hours
ENG1203	Workplace Essentials	3	BSYS2413	Administrative Technology	3
MATH1013	Mathematical Applications	3	MGMT2003	Introduction to Management	3
PSY1013 PSY2013 SOC2213	Human Relations OR Intro to Psychology OR Principles of Sociology	3	ENG1003	Composition I	3
MIS1033 MIS1443	Intro to Computers OR Technical Computer Applications	3	LAW2023	Legal Environment of Business	3
MKTG1013	Introduction to Business	3	MIS1503	Microcomputer Applications	3
Total Hours		15	Total Hours		15
		l l	Year 2		•
First Semester			Second Semester		
Course No.	Course Name	Hours	Course No.	Course Name	Hours
ACCT2003	Principles of Accounting I	3	ACCT 2043*	Computer Applications for Accounting	3
BSYS 1563*	Administrative Support Procedures	3	ACCT 2013*	Principles of Accounting II	3
BSYS2583*	Spreadsheets for Managerial Decisions	3	BSYS2563	Business Communications	3
ECON2313	Principles of Macroeconomics	3	MIS 1323*	Integrated Business Projects	3
MIS2403	Introduction to Database Management	3	ECON2323	Principles of Microeconomics	3
Total Hours		15	Total Hours		15

ADDITIONAL NOTES:

*BSYS2143 Introduction to Entrepreneurship and MGMT2043 Supervisory Management may be used as course substitutions.

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