ASUN
ARKANSAS STATE UNIVERSITY - NEWPORT
NEWPORT • JONESBORO • MARKED TREE

Technical Certificate
Business Technology (45 ch)

Program Description:

Year 1					
First Semester			**Second Semester**		
Course No.	**Course Name**	**Hours**	**Course No.**	**Course Name**	**Hours**
ENG1203	Workplace Essentials	3	BSYS 2413	Administrative Technology	3
MATH1013	Mathematical Applications	3	BSYS2563	Business Communications	3
MIS1033 MIS1443	Introduction to Computers **OR** Technical Computer Applications	3	ECON2323	Principles of Microeconomics	3
MKTG1013	Introduction to Business	3	LAW2023	Legal Environment of Business	3
			MGMT2003	Introduction to Management	3
			MIS1503	Microcomputer Applications	3
Total Hours		**12**	**Total Hours**		**18**
Summer Term					
First Summer Term			**Second Summer Term**		
Course No.	**Course Name**	**Hours**	**Course No.**	**Course Name**	**Hours**
ACCT2003	Principles of Accounting I	3	BSYS2533	Internet, Intranet, & Email App for Business	3
ECON2313	Principles of Macroeconomics	3	BSYS2583	Spreadsheet for Managerial Decisions	3
			MIS2403	Introduction to Database Management	3
Total Hours		**6**	**Total Hours**		**9**

ADDITIONAL NOTES: