



Financial Aid Office

2018 – 2019 V4 Verification Form

Your application has been selected for review in a process called “VERIFICATION.” In this process we are required by federal law (24 CFR, Part 668) to compare the information from the Free Application for Federal Student Aid (FAFSA) with the information provided on this form. If there are differences between your application and the documents you have submitted, it may be necessary for our office to make corrections electronically through the federal processor.

TIPS FOR EXPEDITING THIS PROCESS:

- Attach the necessary document.
- Write your name and Social Security Number or Student ID on all documents.
- Make sure ALL documents are SIGNED by the appropriate person before submitting them to our office. **Do not leave any questions blank unless the directions state otherwise.**
- **NOTE: Incomplete forms and/or documents will delay the continued processing of your financial aid.**

SECTION A: STUDENT INFORMATION

Student’s Name:	Student ID or SSN:	Date:
-----------------	--------------------	-------

SECTION B: HIGH SCHOOL COMPLETION STATUS

Check only one box below and provide one of the following documents that indicate your high school completion status before you start the 2018 – 2019 school year:

- A copy of your official high school diploma or final high school transcript indicating my graduation date.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates you successfully completed a least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If you complete secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar
- If you were homeschooled in a state where state law required you to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If you were homeschooled in a state where state law does not require you to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its equivalent), a transcript, or the equivalent, signed by your parent or guardian, that lists the secondary school courses you completed and includes a statement that you successfully completed a secondary school education in a homeschool setting.

If you are unable to obtain the documentation listed above, you are required to contact the Financial Aid Office.

SECTION C: STATEMENT OF EDUCATIONAL PURPOSE – To be signed in front of the Financial Aid Officer

The student must appear in person at ASUN to verify his or her identity by presenting a valid government-issued photo identification, such as, but not limited to, a driver’s license, other state-issued ID, or passport. The financial aid office will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the College authorized to collect the student’s ID.

Statement of Educational Purpose

I certify that I, _____ am the individual signing this Statement of Educational Purpose and that the Federal Student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ASUN for the 2018-2019.

Student Signature:	Student ID or SSN:	Date:
--------------------	--------------------	-------

If you are unable to appear in person, you must contact the financial aid office for further instructions.

Witnessing financial aid staff member's signature:	Date:
--	-------

SECTION D: CERTIFICATION AND SIGNATURES

By signing below, I certify that all of the information reported is complete and correct to the best of my knowledge:

Student's Signature:	Date:
Parent's Signature:	Date:

SECTION E: NOTARY'S CERTIFICATION OF ACKNOWLEDGEMENT (original hard copy must be mailed in – not faxed or scanned)

Only applicable if you are not able to appear in person with a government issued ID to the financial aid office.

State of _____, City/County of _____ on _____ (date),

Before me, _____ (notary's name), personally appeared,

(printed name of signer), and provided to me on

Basis of satisfactory evidence of identification _____ (type of government issued photo ID provided) to be the above name person who signed the foregoing instrument. **Place seal here.**

WITNESS by my hand and official seal _____ (notary signature)

My commission expires on _____ (date)